Brooklyn College
The City University of New York

OTPS Detail Sheet
1146 Boylan Hall
Phone: 718.951.5000x3272   Fax: 718.951.4440   Email: fbsc@brooklyn.cuny.edu
Form #BCPR002 Effective Date: September 20, 2010

Department Name	OTPS Budget Charged	Refer questions to:	Telephone No.

#	Catalog #	Description	Qty.	Unit	Unit Price	Amount
31						
32						
33						
34						
35						
36						
37						
38						
39						
40						
41						
42						
43						
44						
45						

On the Purchase Requisition form enter "As per attached OTPS Detail Sheet: Number of Items" in the 'Item Description' field, in the 'Unit Price' field enter the total amount from this detail sheet, and staple to the requisition.

Total:

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